



Application for A Donkey Passport

This application form is designed to enable the Donkey Breed Society to record mandatory data prior to the issue of a passport, and may be used to apply for a passport for a donkey of any age, and with or without known breeding.

The data collected will be transferred to The National Equine Database to fulfil our legal obligation under the Passport Act, and printed in the appropriate volume of the Donkey Breed Society Stud Book, both of which are published and accessible for use in the public domain.

The passport must be applied for by the owner of the donkey, which may not be sold until the passport has been issued. After the sale has taken place, the passport must be handed to the new owner who must then complete the transfer form, and return the passport, form and transfer fee to the address below.

Notes are available to assist in completion of the form if required; accessed in the document section of www.donkeybreedsociety.co.uk

Passport Issuing Authority :- The Donkey Breed Society

Please return Applications to:

Mrs R A Clarke
Bryncelyn
Llanfyllin
Powys
SY22 5NE

Tel: 01691 648168

Permanent identifier Freeze Brand, tattoo, microchip etc.

In accordance with European Commission (EC) No. 504/2008 all donkey foals require mandatory microchipping by the age of six months and before a passport can be issued; earlier than this age if they are to leave home for showing or other purposes.

ANY donkey which has not previously been issued with a passport must first be scanned with an ISO 11785 reader to detect the presence of a pre-existing microchip and where detected the reading recorded on the passport application form, or where none is detected a new microchip inserted.

Where a new microchip is inserted, the reading must be taken and recorded on the application form on pages 2 and 5 or the barcode sticker applied to the pages.

In all cases the location of the microchip must be shown with 'V' on the silhouette in the appropriate position.

The microchip procedure must be carried out by a Veterinary Surgeon member of the RCVS who must sign the application below and on page 5 to confirm the details at the time.

Presence of existing microchip detected: Yes/No	Signature and Official Stamp	
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Type Code

Location of Microchip

Name of Qualified Person inserting Microchip

Date Microchip inserted		Signature and Official Stamp	
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THE OWNER MAY IF THEY SO WISH COMPLETE THE IDENTIFICATION AND SILHOUETTE DIAGRAM ONCE THE MICROCHIP HAS BEEN INSERTED AND THE VETERINARY SURGEON HAS SIGNED THE DECLARATION ABOVE AND MARKED AND SIGNED THE SILHOUETTE ON PAGE 5.

Name of person completing description / silhouette
(block capitals)

Date description taken Signature

Section C – Proof of pedigree (Move onto page 3 if parentage is unknown)

Note – The stallion owner need not sign below where proof of covering is enclosed in the form of a covering certificate. Where the application is for the progeny of Donkeys registered in the DBS Pedigree Studbook or an Improving Register a Mare's portion of a DBS covering certificate issued by the Stallion owner at the time of covering MUST be enclosed.

<u>Sire - Sire's name</u>	<input type="text"/>	
<u>Passport Number</u>	<u>DBS. Reg. No.</u>	<input type="text"/>
<u>Age at Covering</u>	<input type="text"/>	

I, the undersigned, hereby declare that I am the owner / lessee of the above named stallion, which is the sire of the animal whose registration is covered by this application form

Name (block capitals) Signature

<u>Dam - Dam's name</u>	<input type="text"/>	
<u>Passport Number</u>	<u>DBS. Reg. No.</u>	<input type="text"/>
<u>Age at Covering</u>	<input type="text"/>	

I, the undersigned, hereby declare that I am the owner / lessee of the above named mare, which is the dam of the animal whose registration is covered by this application form and give permission that any appropriate prefix I own is to be used as the first part of the applicant animal's registered name.

Name (block capitals) Signature

Section D – Breeder’s Details (if not known, put ‘unknown’)

Note - The breeder is deemed to be the owner or lessee of the mare at time of foaling

Name (inc. title) Nationality

Address

Postcode

Phone number

Section E – Owner’s details (if same as breeder, put ‘breeder’)

Name (inc. title)

Nationality DBS membership no. (if a member)

Address

Postcode

Phone number

Fax number

Email address

Section F – keeper’s / lessee’s details

(This information is only required if the donkey is on loan, or permanently kept at a location other than the owners home premises, or other premises owned or leased by the owner, otherwise put ‘n/a’)

Name (inc. title)

Nationality

Address

Postcode

Phone number

Fax number

Email address

Section G Identification Silhouette

There is no longer a mandatory requirement for the silhouette diagram to be completed, however it is beneficial for the passport to show some identifying features on the silhouette which is scanned from this page. The owner may now complete the silhouette diagram themselves.

Whorls should be marked with 'X' in black. White markings should be outlined and hatched in **RED only** please.

If you wish the passport to include a non DBS authenticated pedigree, an A4 copy of data verified by the appropriate authority can be inserted where it is included at the time of application.

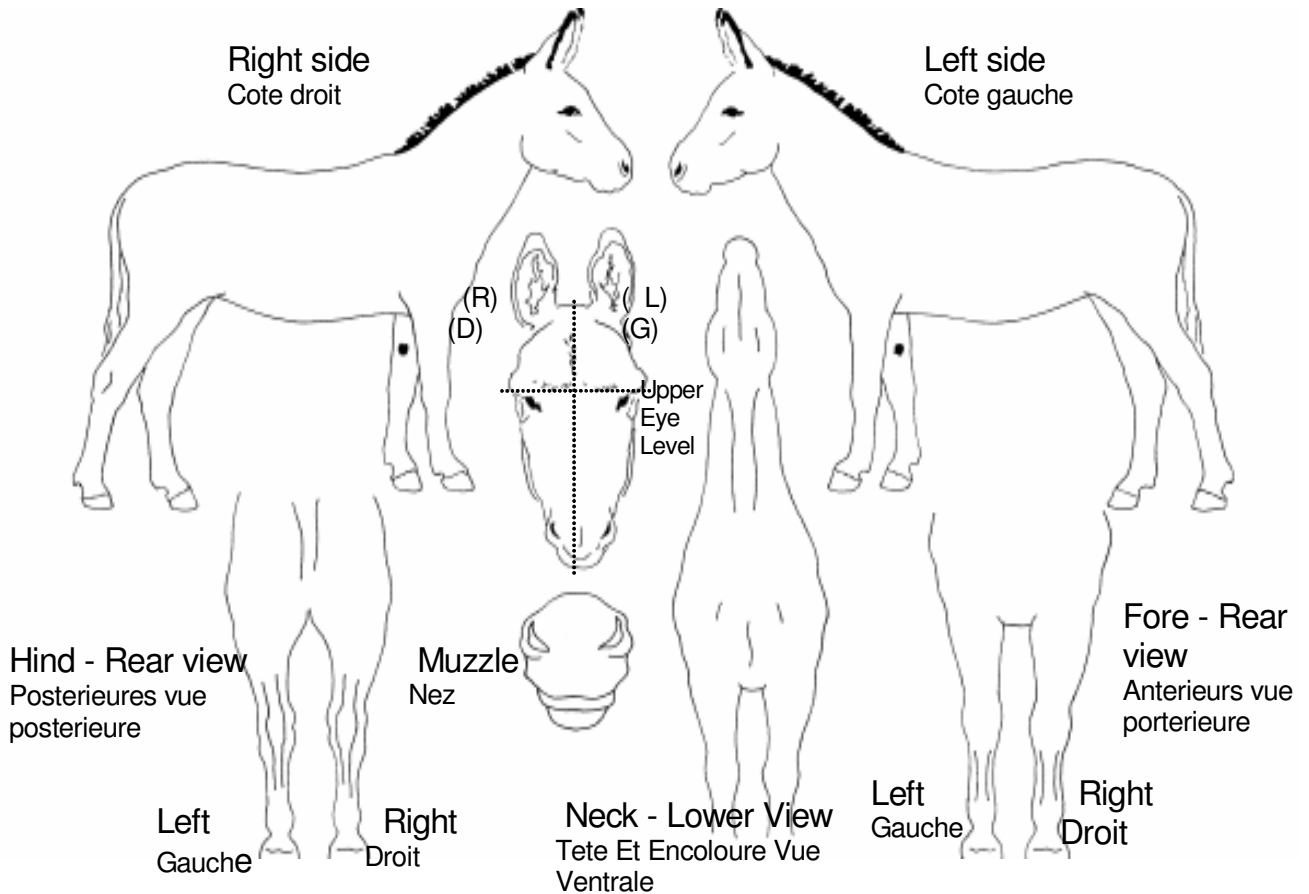
If you wish the passport to include a photographic image, at an additional fee of £1.00, coloured photographs (6" x 4") taken one from each side, included with the application can be laminated and inserted into the passport.

I am a Veterinary Surgeon and member of the RCVS and confirm that using an ISO 11785 scanner, in accordance with European Commission (EC) No 504/2008, I have detected the presence of a microchip, transmitting the electronic code given below and marked its location on the silhouette diagram.

Practice Stamp

Vet Signature: Date:

Microchip																			
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There is a mandatory requirement that some horse passport based information about horse and owner must be passed to NED by Passport Issuing Organisations. The information required is: - Passport Identification Number, names of horse, date of registration, date or year of birth, date or year of death, breed, sex, colour, owner details (title; first Name; last Name; address; postcode), country of birth, date of passport issue. If available other information to aid identification such as BHD number, internal organisation reference number, microchip number, ancestry & keeper details will also be passed to the database. This information is being collected in order to provide a source of data that supports Defra's veterinary disease control and surveillance activities. The information will also enable Defra to carry out its responsibilities regarding the implementation of the horse passport requirement. The Data you supply is also used to prepare a Stud Book on behalf of the Donkey Breed Society, which is sold in the public domain

Checklist and declaration Signature and dating of this page are mandatory

If your form is incomplete or contradictory, it will be returned to you for amendment and you will be subject to any 'correction' fees in force at the time of submission.

1. Have you read and understood the Data Protection Declaration above?
2. Have you completed ALL sections of this form in legible block capitals?
3. Including date or year of birth and height; in the case of foals an estimated height at maturity is accepted.
4. That your vet has added the alphanumeric microchip reading to the application in the continuation of Section B (identification) on page 3 and above the silhouette on page 5
5. See completion instructions for which fields are mandatory and may have 'unknown' or n/a entered.
6. If you have completed the written description does it match any markings on the silhouette?
7. Your payment -
 - ◆ Is your cheque for the correct amount?
Passport fee for a donkey belonging to a non-member is £25.00
For a donkey belonging to a DBS Full Member it is reduced to £18.00 and for a donkey foal belonging to a member and under 6 months of age to £12.00
(Single Adult Membership is £25.00 annually)
Replacement Passport – Price on application; proof of loss or irreversible damage to original, must be submitted.
 - ◆ Is your cheque made payable to Donkey Breed Society?
 - ◆ Is it signed?
8. Please sign below as a declaration that the details contained on this form are correct.

I hereby declare that the information given on this form is correct, and that the equine for whom this application is being made does not have a pre existing passport document on which it has been issued with a 15 digit UELN by or with another Passport Issuing Authority, and that I have read the Data Protection Act disclosure above and understand that the data collected by the Donkey Breed Society will be passed to NED in accordance with their legal requirement..

Owner's Name (Block capitals)

Applicant's Name (Block Capitals)

Signature.....Date.....

The Donkey Breed Society is A Private Company Limited by Guarantee

Registered as a Charity 292268

Affiliated to the British Horse Society & the British Driving Society.

A member of NEWC (National Equine Welfare Council)

Please return to: The Donkey Breed Society Passport Administrator, Bryncelyn, Llanfyllin, Powys. SY22 5NE