



# Application for A Horse Passport

**This application form is designed to enable the Donkey Breed Society to record mandatory data prior to the issue of a passport, and may be used to apply for a passport for a horse/pony/mule of any age, without known parentage.**

**The data collected will be transferred to The National Equine Database to fulfil our legal obligation under the Passport Act, and will be accessible for use in the public domain.**

Please read the accompanying instructions before starting to complete the form, as any errors or omissions will regrettably result in the forms being returned to you. If you do not have an instruction leaflet, the information can be accessed in the document section of [www.donkeybreedsociety.co.uk](http://www.donkeybreedsociety.co.uk)

**Passport Issuing Authority :- The Donkey Breed Society**

Please return Applications to:

Mrs R A Clarke  
Bryncelyn  
Llanfyllin  
Powys  
SY22 5NE

Tel: 01691 648168



## Permanent identifier Freeze Brand, tattoo, microchip etc.

In accordance with European Commission (EC) No. 504/2008 all equine foals require mandatory microchipping by the age of six months and before a passport can be issued; earlier than this age if they are to leave home for showing or other purposes. **ANY** equine which has not previously been issued with a passport must first be scanned with an ISO 11785 reader to detect the presence of a pre-existing microchip and where detected the reading recorded on the passport application form, or where none is detected a new microchip inserted.

Where a new microchip is inserted, the reading must be taken and recorded on the application form below and on page 4 or the barcode sticker applied to the pages.

In all cases the location of the microchip must be shown with a 'V' on the silhouette in the appropriate position.

**The microchip procedure must be carried out by a Veterinary Surgeon member of the RCVS who must sign the application below and on page 5 to confirm the details at the time.**

Presence of existing microchip detected: Yes/No	Signature and Official Stamp	
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Type  Code

Location of permanent identifier

Name of Qualified Person inserting Microchip

Date Microchip inserted		Signature and Official Stamp	
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**THE OWNER MAY COMPLETE THE IDENTIFICATION AND SILHOUETTE DIAGRAM ONCE THE MICROCHIP HAS BEEN INSERTED AND THE VETERINARY SURGEON HAS SIGNED THE DECLARATION**

Name of competent authority completing description / silhouette  
(block capitals)

Date description taken  Signature

## Section D – Breeder's Details (if not known, put 'unknown')

*Note - The breeder is deemed to be the owner or lessee of the mare at time of foaling*

Name (inc. title)

Address

Postcode

## Section E – Owner's details (if same as breeder, put 'breeder')

Name (inc. title)

Nationality

DBS membership no. (if a member)

Address

Postcode

Phone number

Fax number

Email address

January 2010



There is a mandatory requirement that some horse passport based information about horse and owner must be passed to NED by Passport Issuing Organisations. The information required is: - Passport Identification Number, names of horse, date of registration, date or year of birth, date of death, breed, sex, colour, owner details (title; first Name; last Name; address; postcode), country of birth, date of passport issue. If available other information to aid identification such as BHD number, internal organisation reference number, microchip number, ancestry & keeper details should also be passed to the database (see Annex A). This information is being collected in order to provide a source of data that supports Defra's veterinary disease control and surveillance activities. The information will also enable Defra to carry out its responsibilities regarding the implementation of the horse passport requirement.

**Checklist and declaration**    Signature and dating of this page are mandatory

If your form is incomplete or contradictory, it will be returned to you for amendment and you will be subject to any 'correction' fees in force at the time of submission.

1. Have you read and understood the Data Protection Declaration above?
2. Have you completed ALL sections of this form in legible block capitals?
3. Including date or year of birth and height; in the case of foals an estimated height at maturity is accepted.
4. Have you checked that the location of the microchip and its electronic reading have been marked on the silhouette on page 4?
5. Your payment -
  - ◆ Is your cheque for the correct amount?  
Passport fee for a donkey belonging to a non-member is £25.00  
For a horse/pony belonging to a DBS Member it is reduced to £18.00  
Replacement Passport – price on application; proof of loss or irreversible damage to the original document must be submitted.
  - ◆ Is your cheque made payable to Donkey Breed Society?
  - ◆ Is it signed?
6. Please sign below as a declaration that the details contained on this form are correct.

I hereby declare that the information given on this form is correct, and that the equine for whom this application is being made is not already registered with a Breed Society that is a Passport Issuing Organisation, or has previously been issued with a passport and UELN by another issuing Organisation; and that I have read and understand that the data collected using this form will be transmitted to the National Equine Database and be publicly available.

Name (Block capitals)

Signature ..... Date .....

A Private Company Limited by Guarantee

Affiliated to the British Horse Society & the British Driving Society.

A member of NEWC (National Equine Welfare Council)

Registered as a Charity 292268